

Government of West Bengal
Finance Department
NABANNA-12th Floor
Howrah-711102

Memo No. 2122-F(Y)

Date: 05/04/2019

To
The Addl.Chief Secretary/Principal Secretary/Secretary,
-----Department (All),
Government of West Bengal

Subject: Proposed training programme on Schematic Bank Account Management System (SBMS) Module in IFMS

Sir,
As you may be aware, the Schematic Bank Account Management System (SBMS) Module in IFMS shall be implemented in all Departments of the State Government from the current Financial Year for maintenance and operation of Bank Accounts in connection with Schematic funds disbursed through those Bank Accounts for different Government Schemes.

The scope of the SBMS Module inter alia includes:

- i. Registration of institutional Bank Accounts in SBMS i.e. such Bank Accounts that have any Schematic funds for execution of a Government Scheme;
- ii. Tagging of the respective Government Schemes in the Bank Account that are operated through that institutional Bank Account;
- iii. Online maintenance of Scheme Balances in the registered Bank Account;
- iv. Generation of Payment Mandate in the SBMS itself;
- v. Bank Reconciliation Statement;
- vi. e-Payment Mandate.

For smooth implementation of the Module in all Departments and subordinate Offices/Organizations, the first phase of training on SBMS Module for all Departments has been arranged at ATI on 11th & 12th April, 2019. The first phase training on SBMS Module will be conducted on the following matters:

- i. Generation of Payment Mandate in SBMS Module of IFMS itself;
- ii. Bank Reconciliation Statement;
- iii. e-Payment Mandate.

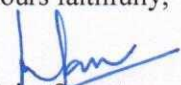
The schedule & date for the Training of the respective Departments (names as mentioned at Annexure-A) is as follows:

Sl. No.	Date	Time	Training Details
1	11/04/2019	10.30 am to 01.30 pm	3 Officials each from 10 Departments.
2.	11/04/2019	02.30 pm to 05.30 pm	3 Officials each from 10 Departments.
3.	12/04/2019	10.30 am to 01.30 pm	3 Officials each from 10 Departments.
4	12/04/2019	02.30 pm to 05.30 pm	3 Officials each from 10 Departments.

I am directed to request you to nominate 3 competent officials from your Department (Joint/Special/Addl. Secretary, FA, DFA/AFA) to attend the training for successful rollout of SBMS Module.

Thanking you,

Enclosure: Annexure-A containing list of Departments as per schedule.

Yours faithfully,

Joint Secretary
Finance Department
05/04/19

Memo No. 2122/1(3)-F(Y)

Government of West Bengal
Finance Department
B-10, ANNA 12th Floor

Date: 05/04/2019

Copy forwarded for information to:

1. Sr.PS to the Additional Chief Secretary, Finance Department.
2. PS to the Secretary, Finance Department.
3. FA, _____ Department (All).

D.O. 05/04/19

Joint Secretary
Finance Department

05/04/19

To
The Addl. Chief Secretary/Principal Secretary/Secretary
Department (FA)
Government of West Bengal

Subject: Proposed module in account on Schemes Bank Account Management System
Module B (FMS)

Sir,
As you may be aware the Schemes Bank Account Management System (SBAMS) module is being implemented in all Departments of the State Government from the current Financial Year for maintenance of SBAMS accounts in conjunction with Schemes funds disbursed through these Bank Accounts for Government Schemes.

The scope of the SBAMS Module includes and includes:

- i. Registration of operational Bank Accounts in SBAMS i.e. all Bank Accounts that have any Govt. Public funds for execution of Government Schemes.
- ii. Tagging of the respective Government Schemes in the Bank System and are operated through that respective Bank Account.
- iii. Ongoing maintenance of Scheme Balances in the registered Bank Accounts.
- iv. Generation of Payment Mandate in the SBAMS itself.
- v. Bank Reconciliation Statement.
- vi. Payment Receipts.

For smooth implementation of the Module in all Departments and sub-ordinate Office/Organizations the first phase of training on SBAMS Module for all Departments has been arranged on 11th & 12th April, 2019. The first phase training on SBAMS Module will be conducted on the following manner:

- i. Department of Revenue Mandate in SBAMS Module of SBAMS itself.
- ii. Bank Reconciliation Statement.
- iii. Payment Mandate.

The schedule & date for the Training of the respective Department (names as mentioned at Annexure-1) is as follows:

Sl. No.	Date	Time	Training Details
1	11/04/2019	10.30 am to 01.30 pm	1 Official each from 10 Departments.
2	11/04/2019	02.30 pm to 04.30 pm	1 Official each from 10 Departments.
3	12/04/2019	10.30 am to 01.30 pm	1 Official each from 10 Departments.
4	12/04/2019	02.30 pm to 04.30 pm	1 Official each from 10 Departments.

I am directed to request you to nominate 2 competent officials from your Department (for 2 persons) to attend the training for successful roll-out of SBAMS Module.

Thanking you,

Yours faithfully,

Enclosure: Annexure-1 containing list of Departments as per schedule.

Joint Secretary
Finance Department

List of Annexure A

<u>Name of the Departments</u>	<u>Special / Joint Secretary</u>	<u>FA & DFA/AFA</u>	<u>Date of Training</u>
Home & Hill Affairs, Correctional Administration, Land & Land Reforms and Refugee Relief & Rehabilitation, Minority Affairs & Madrasah Education, Higher Education, Science & Technology & Bio Technology, School Education, Mass Education Extension & Library Sciences, Women & Child Development and Social Welfare, Disaster Management and Civil Defence, Urban Development & Municipal Affairs, Forests, Environment.	1 (One) Officer From each Department	1 (One) FA & 1 (One) DFA/AFA from each Department	11-04-2019 10.30 a.m.-1.30 p.m.
Agriculture, Health & Family Welfare, Technical Education & Training and Skill Development, Law & Judicial, Parliamentary Affairs, Information Technology & Electronics, Food & Suppliers, Consumer Affairs, Water Resources Investigation & Development, Agriculture Marketing, Sports & Youth Services, Public Health Engineering.	1 (One) Officer From each Department	1 (One) FA & 1 (One) DFA/AFA from each Department	11-04-2019 2.30 p.m.-5.30 p.m.
Power & Non-Conventional Energy Sources, North Bengal Development, Irrigation & Waterways, Sunderban Affairs, FPI & Horticulture, Information & Cultural Affairs, PAR, Backward Class Welfare, Tribal Development, Animal Resources Development, Fisheries, Planning, Statistics and Programme Monitoring.	1 (One) Officer From each Department	1 (One) FA & 1 (One) DFA/AFA from each Department	12-04-2019 10.30 a.m.-1.30 p.m.
Transport, Labour, MSME & Textiles, SHG & SE, Cooperation, Tourism, Large Industries & Enterprises, Fire & Emergency Services, Paschimanchal Unnayan Affairs, Public Works, P& RD, Housing.	1 (One) Officer From each Department	1 (One) FA & 1 (One) DFA/AFA from each Department	12-04-2019 2.30 p.m.-5.30 p.m.